ART RULES & EXPECTATIONS

2020-2021

Room 14 Ms. Kimberly Cook [kcook@helenaschools.org](mailto:k@helena.k12.mt.us)

Classroom Phone # 406-324-2589

* Drop backpacks, book bags, and heavy coats in the corner near the door. You may pick up backpacks after you are cleaned up for the period.
* ***NO CELLPHONES OUT DURING CLASS TIME***
* Be in the classroom when the final bell rings to begin class. Listen for daily instructions after attendance.
* Come prepared with a pencil, eraser, and sketchbook every class period.
* Do not clean up until the teacher asks you, don’t worry you’ll be given enough time. You will be expected to work at least 40 minutes each class period.
* Ask to use restroom or leave room.
* Snacks and drink are to be consumed in the designated area, not at the art tables. (except water)
* Wait at your table until the bell rings. **DO NOT WAIT AT THE DOOR OR IN THE HALLWAY.**
* Please stay in class until the bell **(leaving without permission** **becomes unexcused absent**)
* Please do not show disrespect towards each other, staff members, guests, or guest teachers.
* Do not create or talk about: symbols, images, signs, logos, words related to drugs, alcohol, racism, hate speech, inappropriate language or anything else deemed inappropriate for a public school setting or the viewing public.
* Do not misuse or damage tables, supplies, equipment, tools, or materials.
* Please clean up after yourself and complete your clean up job before leaving.
* Please do not use other student’s art supplies or get into an art locker without permission
* Storage: All unfinished artwork should be placed carefully in your portfolio, on the drying racks, or in your locker (depending on the project). Binder, sketch pad, and your art supplies go in your art locker **(lock your art locker, give combination to teacher)**

Students and Parents,

Please keep these rules and expectations in your art binder. My contact information is listed below. Parents and students, please feel free to use this information to contact me should any questions or concerns arise throughout the year.

Ms. Kimberly Cook kcook@helenaschools.org

Classroom Phone # 406-324-2589

(TEAR HERE)

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(Please fill out the bottom half of this sheet and **return it to class by September 8th** )

I have read the rules and expectations for Ms. Cook’s art room. I understand what is expected of me. I understand that these rules and expectations are put in place to create a productive, creative and safe environment for every student.

Student’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Throughout the year, I may need to contact you regarding your student’s progress in my class. I like to send positive feedback, discuss concerns, as well as ask questions that may arise concerning your child. Please provide your current email so that I may help create an open dialogue between us all.

Parent’s current email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you,

Kimberly Cook

Art Department

Capital High School