

## Honors Pre-Calculus Syllabus

Mrs. Hillary Potuzak  
324-2321  
hpotuzak@helenaschools.org

Helena High School  
Room 205  
staff.helenaschools.org/staff\_page/hpotuzak/

Topics in this course will include: Linear, polynomial, exponential, logarithmic and rational functions, complex numbers, trigonometry, analytic geometry, polar functions, and discrete mathematics.

### **Suggested Supplies:**

Notebook or lined paper  
Three-ring binder or folder  
Pencils, correcting pens, erasers  
Calculator (TI-84C is recommended)



### **BE RESPONSIBLE!**

#### **Attendance:**

Please be here and be on time when in person. The more time you spend in class the more I can teach you! If you are absent, it is your responsibility to make up the work you missed. All materials are available on Moodle including notes and assignments.

#### **Cheating:**

Cheating will not be tolerated in this class. You will receive a zero for the assignment/assessment, your parents will be contacted, and a referral will be written if you are cheating.

### **BE INVOLVED!**

#### **Participation:**

Since your active engagement in lessons will dramatically impact your learning, I expect you to be fully engaged throughout each lesson. I will do all I can to keep the lessons engaging, fast-paced, safe, and fun.

#### **Electronic Devices:**

Your electronic devices are not allowed in class except when being used for instruction. Please bring your Chromebook with you to class as you will need it regularly. If you are using a device inappropriately during the class period, you will be asked to take your device(s) to the office where it is officially recorded. Please refer to the student handbook for the full electronic device policy.

### **BE RESPECTFUL!**

Be respectful of your teacher and peers. We are all here to learn and grow as individuals. Be respectful of school property and equipment. Many of the supplies you will work with are expensive.

### **BE A GRADUATE!**

### **Grading:**

Grading Scale: 90-100 = A, 80-89 = B, 70-79 = C, 60-69 = D, Below 60% = F

There are two categories that will make up your quarter grades:

Formative Assignments: 10%

This includes classwork, homework, bell ringers, exit tickets, etc.

Summative Assessments: 90%

This includes tests, quizzes, and projects.

Students may retake **ONLY ONE** summative assessment (chapter test) for full credit **PER SEMESTER**. The retake must be completed within three weeks from the date of the original test is entered in Power School. Preparedness for the retake will be at the teacher's discretion, will include additional practice session(s) outside of class time, and may include the requirement that all class homework for the unit has been completed. Retakes must be taken outside of class and scheduled with the teacher. Retake scores will replace the original test score.

In addition to the opportunity of a retake, the student's score on the Semester Test can replace the lowest unit test score of the semester. The replacement grade will be completed by the teacher but will not lower a student's overall grade. **The Semester Test will continue to count as their semester test score worth 20% of their semester grade.**

Semester grades will be made up of 40% from each quarter and 20% from a semester final.

### **Late work:**

You can turn in any assignment late with no time penalty until the unit test. After the unit test, I will not accept the work. Keep in mind that if you are not doing the work, then you ARE behind. When you fall behind you WILL struggle with the assessments and WILL NOT meet the standards! Also, I cannot guarantee that you will be given timely feedback on assignments if you turn them in late.

If you are absent for an assessment the expectation is that you will make it up the following day before or after school.

### **Additional Help:**

The Academic Support Center will be available to students 1<sup>st</sup> through 7<sup>th</sup> period. Students may access the Academic Support Center during their open periods or by the discretion of their classroom teacher (for extra support). A certified math teacher will be in the Academic Support Center each period (with the exception of 4<sup>th</sup> period) and will be available to support students.